

KAREELA PUBLIC SCHOOL

STUDENT LEADERSHIP POLICY

Rationale

Student leadership provides an opportunity for students to actively participate in the decision-making processes at our school. Students are encouraged to take on leadership roles in an endeavour to increase their own leadership skills, act as effective role models for the student body and offer responsible service to their school and peers.

Aims

- To provide opportunities for students to play a significant and effective role in the decision making processes of our school.
- To provide an opportunity for students to become skilled in all aspects of leadership.
- To ensure that student leaders are positive role models for other students.
- To provide a democratic forum where all students are represented by a peer leader.
- To demonstrate and uphold the school's values.

Implementation

- A ***Student Leadership Team*** will be elected annually by the students consisting of:
 - two school captains (one girl and one boy) and four vice-captains (two girls and two boys) from Year 5 for Year 6;
 - six house captains (three girls and three boys) from Year 5 for Year 6 and six vice-captains (three girls and three boys) from Year 4 for Year 5; and
 - one girl and one boy from each class as representatives on the Student Representative Council (SRC).
- The ***Student Leadership Team*** will be provided with a staff member to act as coordinator of, and mentor to the group. The principal will provide support for the captains and vice-captains and the house patrons will also provide support for the house captains and vice captains.

School captains and vice captains

- Nomination process – to be held in November each year and to be coordinated by the Student Leadership Team coordinator .
- The Year 5 students will vote for 3 boys and 3 girls from the Year 5 classes. Students may decline to participate in this process. The names of the 10 boys and 10 girls with the highest votes (preferential system) will be considered by staff. Students will not be eligible if they have been on detention in the previous semester.
- 8 boys and 8 girls from the above list of students will present speeches at a special assembly. Speeches will be no longer than 2 minutes and props of any kind will not be permitted. Parents will not be invited to attend the special assembly.
- Students in Years **3-5** and teachers will vote for captains and vice captains with the nos. 1, 2 and 3 placed against the students of their choice. Photos of each of the candidates will be included on the voting form. A preferential voting system will be used.
- Students will be informed of their election to the student leadership team on finalisation of the proceedings.
- School captains and vice captains will not be members of the SRC.

House captains and vice captains

- Nomination process – to be held after school captain elections have been finalised.
- Interested Year 4 (for vice) and Year 5 (for captain) students who have not been on detention during the second semester will be eligible for nomination.
- School captains and vice captains will not be eligible to stand for nomination.
- At house meetings, students may be peer or self-nominated for the position of captain or vice captain.
- Students who have accepted nomination will present a short impromptu speech.
- Students in Years 3-5 will vote for a boy and girl vice captain and captain in each house. Voting will be carried out in a discreet manner by a show of hands. (Children to close eyes, put heads down. Nominated students to turn away from group.)
- House captains and vice captains will not be members of the SRC.

Inductions of school and house captains and vice captains will take place at the annual Speech Night.

Student Representative Council

- Students who have been on detention in the previous semester will not be eligible to stand for election.
- In Kindergarten to Year 2, membership on the SRC is restricted to one semester only. Students elected on the SRC in one year cannot stand for election again until Year 3.
- In Years 3 and 4, membership on the SRC is restricted to one semester only. Students on the SRC in Year 3 cannot stand for election in Year 4.
- In Years 5 and 6, students may be elected for one semester in each year.
- In Semester 1, students in Years 1-6 will elect one girl and one boy from each class by secret ballot.
- In Semester 2, students in K-6 will elect one girl and one boy from each class by secret ballot.

Induction of students elected on the SRC will take place at a weekly assembly early in Terms 1 and 3.

- Any student leader who on a number of occasions does not comply with class and/or school rules (or for exceptional circumstances) will have his/her position rescinded.
- SRC meetings will be held in Weeks 3 and 8 of each term and when required. Captain and vice captain meetings and house captain and vice captain meetings will be held once a term and when required.
- The school captains may be invited to participate on the School Council when appropriate.
- A process of feedback and consultation will be implemented through class SRC boxes to ensure that the views of the whole student body are being considered.
- Class teachers will provide opportunities for SRC representatives to report back to students at class meetings.
- The school will provide opportunities for the student leadership team to undertake leadership training.
- Opportunities will be provided for the student leadership team to practise their leadership skills in a variety of ways.
- The Student Leadership Team may contribute information at the school assemblies and in the school newsletter.

Evaluation:

This policy will be reviewed at the end of 2008.

Roles and Responsibilities of Student Leaders

<i>School captains and vice captains</i>	<i>House captains and vice captains</i>	<i>Student Representative Council</i>
<p>The captains and vice captains will coordinate teams of students from Year 6 to assist with the following leadership tasks.</p> <p>Playground</p> <ul style="list-style-type: none"> ▪ Organise lost property ▪ Supervise toilets on the first hooter at recess and lunch. <p>Environment</p> <ul style="list-style-type: none"> ▪ Coordinate recycling program ▪ Clean back path <p>Communication</p> <ul style="list-style-type: none"> ▪ Record student whiteboard messages ▪ Organise message board ▪ Responsible for playground clipboards, megaphones and first aid kits. <p>Organisation</p> <ul style="list-style-type: none"> ▪ Set up hall for band and other events <p>Captains and vice captains will be responsible for:</p> <ul style="list-style-type: none"> ▪ Assemblies <ul style="list-style-type: none"> ○ Set up weekly K-2 and 3-6 assemblies ○ Award trophy at 3-6 assembly ○ MC special assemblies <p>School Promotion</p> <ul style="list-style-type: none"> ○ Represent students on the School Council when invited. ○ Welcome/ thank visitors to the school. ○ Welcome parents at Kindergarten Orientation. 	<p>Daily Fitness</p> <ul style="list-style-type: none"> ▪ Set up fitness equipment ▪ Act as fitness group leaders <p>Carnivals</p> <ul style="list-style-type: none"> ▪ Train teams for carnivals ▪ Organise carnival equipment with house patrons ▪ Organise teams etc. at carnivals with house patrons <p>Sports Container</p> <ul style="list-style-type: none"> ▪ Coordinate use of sports equipment from container 	<p>Assemblies</p> <ul style="list-style-type: none"> ▪ MC assemblies. ▪ Collect assembly award. <p>Meetings</p> <ul style="list-style-type: none"> ▪ Take SRC class boxes to SRC meetings. ▪ Report back to classes after meetings. <p>Class Responsibilities Responsibility in classes of:</p> <ul style="list-style-type: none"> ▪ lost property; ▪ lights; ▪ fans; ▪ taps; and ▪ litter outside classrooms. <p>Fundraising</p> <ul style="list-style-type: none"> ▪ Coordinate fundraising events once a term to raise funds for charities and the school.

This policy was ratified by the School Council in....

Term 1, 2008.