

## Kareela Public School P&C Association Minutes of Meeting

<b>DATE AND TIME</b>	Tuesday, 11 <sup>th</sup> August 2009
<b>VENUE</b>	Staffroom, Kareela Public School
<b>ACTION ITEMS</b>	
<b>From This Meeting</b>	
P&C Auditor needed	Megan to phone Mrs Saab
<b>From Previous Meetings</b>	
Co-ordinator needed for Bunnings BBQ 4 <sup>th</sup> Oct, Taren Point	Gillian has put in a request in this coming week's newsletter – the main difficulty being that many people are away as it is the October long weekend and 1 <sup>st</sup> weekend of school holidays. If no person is found or volunteers, will need to cancel this fundraiser. There is the possibility of a later opportunity at the Kirrawee Bunnings store – to check with Rachel Henderson.
Band teacher superannuation	See Finance Report.
<b>PROCEDURAL MATTERS</b>	
<b>Apologies</b>	Jo Graham, Lisa Maddox, Karyn Manning, Jo Williamson
<b>Present</b>	As per signed attendance book.
<b>New Members</b>	
<b>Minutes of last meeting</b>	Moved that the minutes of the last meeting be accepted as an accurate record of the proceedings at that meeting.
	Moved by: Sonya Bruyn
	Seconded by: Deepa Pracy
<b>Secretary's Report</b>	<b>Correspondence in:</b>
	Distributed to Graeme at meeting: <ul style="list-style-type: none"> <li>• Barry Collier – Community Building Partnership</li> <li>• Barry Collier – Building the Education Revolution Works, reply from Verity Firth MP</li> <li>• Canteen news</li> <li>• Art of Giving K-Mart campaign</li> </ul>
	Distributed to Megan at meeting: <ul style="list-style-type: none"> <li>• 4x Westpac statements</li> </ul>
	Distributed to Gillian at meeting: <ul style="list-style-type: none"> <li>• 2x Fundraising letters</li> </ul>
	Distributed to members at meeting: <ul style="list-style-type: none"> <li>• P &amp; C Federation Magazine – T2 and T3</li> </ul>
	<b>Correspondence Out:</b>
	Nil
<b>Treasurers Report and Accounts</b>	Megan Hale presented Profit and Loss Statement to-date for this calendar year (attached with these minutes). Profit of just over \$5000. Trivia Night was a great success. Currently just under \$26,000 in account.
<b>Social &amp; Fundraising Committee</b>	<p><i>Movie Night</i></p> <ul style="list-style-type: none"> <li>• Gillian Rollason reported on the progress of Movie Night. Set for 18<sup>th</sup> September, 5.30 pm for the sausage sizzle (including sales of drinks and chips) and movie starting 6.30 pm.</li> <li>• Movie options are 'Open Season' or 'Surf's Up', as included in the price of hire of the screen; or we could pay a \$250 royalty fee to Village Roadshow for 'A Tale of Despereaux', 'Bedtime Stories', and 2 others.</li> <li>• 'Surf's Up' was chosen as being the most appealing and appropriate movie for all ages.</li> <li>• Letterbox drop will be carried out soon. Request for pre-orders of sausage sandwiches to</li> </ul>

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	<p>be included to help for catering.</p> <ul style="list-style-type: none"> <li>• Tickets prices to be Adults \$10, Children \$5, Family \$25.</li> </ul>
<b>Uniform/ Clothing Pool Report</b>	Decision yet to be made on the girls' green trousers for winter.
<b>Finance Committee Report</b>	Michelle Vincent reported that it has been decided by the school that they will not collect the extra 9% charge for the remainder of this calendar year as parents had initially agreed on fees without this charge. The school will cover it for 2009 and the extra charge will be included from 2010 onwards.
<b>Principal's Report</b>	<p>Refer to attached report.</p> <p><i>Update re Maintenance and 'Building the Education Revolution'(BER)</i></p> <ul style="list-style-type: none"> <li>• Learning in the 21<sup>st</sup> century projects (up to 2 projects, total for both \$2.5m) Starting late September, consultations still in progress re refurbishment to the existing library and building of the Special Programs Room.</li> <li>• National School Pride projects, up to \$150,000 total. All progress is up-to-date and near completion for both the canteen and staffroom. The upgrade to the toilets are taking place this coming holidays.</li> </ul> <p><i>Canteen</i></p> <ul style="list-style-type: none"> <li>• Michelle Vincent or Michael Milinkovic to help with the advertisement for manager and interviews. Committee needs to meet regarding details as workers comp and running of canteen, once a manager has been appointed.</li> <li>• Working bee needed to help clean the canteen once all renovations and repainting have been carried out.</li> <li>• P&amp;C have agreed on purchase of new sundries needed for the canteen eg. chopping boards, containers, utensils etc..</li> </ul> <p><i>Placement Panel</i></p> <ul style="list-style-type: none"> <li>• All 'out of area' applications have been accepted.</li> </ul> <p><i>Competitions</i></p> <ul style="list-style-type: none"> <li>• Involving all of the Years 3-6 in these competitions have provided worthwhile data to KPS, and will help with planning and teaching methods.</li> </ul> <p><i>Finance</i></p> <ul style="list-style-type: none"> <li>• There is approximately \$3000 in outstanding accounts, despite repeated requests for payment. Children in those families will not be able to participate in extra-curricular activities until the payment is made.</li> </ul> <p><i>Funding from P&amp;C towards Interactive White Boards</i></p> <ul style="list-style-type: none"> <li>• It was moved that P&amp;C contribute \$20,000 to KPS for purchase of Interactive White Boards, allowing the school to reach the Information &amp; Communication Technology Targets. Moved by: Graeme Wright Seconded by: Michael Milinkovic</li> </ul>
<b>GENERAL BUSINESS</b>	
<b>School Chaplin Review</b>	Julie Cush reminded the P&C that we are now ½ way through the appointment period for the School Chaplin, and a review was originally agreed upon. Parent feedback has been positive and Margaret reported that Rachel has fitted in well in the school community as well as working beyond expectations. Rachel has been flexible in her hours and given readily when asked. Children who need help can be self-nominated or from parents and teachers. Mostly, it has been from the learning support team. It was discussed that perhaps the P&C could look towards funding this position when the grant runs out at the end of 2010. With that in mind, a formal review will be carried out next year.
<b>Meeting Closed</b>	9.00 pm