

## Kareela Public School P&C Association Minutes of Meeting

<b>DATE AND TIME</b>	Tuesday 28 <sup>th</sup> October 2008
<b>VENUE</b>	Staffroom, Kareela Public School
<b>PRESENT</b>	As per signed attendance book. Lisa Maddox chaired this meeting in Brett White's absence.
<b>ACTION ITEMS</b>	
<b>From This Meeting</b>	
	<b>The AGM has been postponed until Tuesday 2<sup>nd</sup> December.</b> This date has been placed in today's newsletter, giving 4 weeks notice.
<b>From Previous Meetings</b>	
Megan Atkins	No follow-up email has been received regarding a quote on a school environmental bag and lanyards.
Megan Hale	Workers compensation for the school volunteers in the canteen to be paid by the P&C.
Meredith Simpson	Aluminium soap dispensers quoted at \$67-50 but appeared similar to those already installed in the school. Decided to trial 2 industrial strength plastic soap dispensers for ease of use and durability.
Corporate sponsors for School Zone Sports	To place an advertisement in the school newsletter asking for interest corporate sponsors for a zone sports uniform. Margaret Turner will check with Karen Brady on what uniforms are required and approximate costing. The school will purchase the zone sports uniform.
<b>PROCEDURAL MATTERS</b>	
<b>Apologies</b>	Brett White, Sue Tobin, Leah Raabe, Mark Ethell, Chris Easton, Carol Maber, Jo Graham, Julie Cush, Sonya Bruyn
<b>Present</b>	As per signed attendance book.
<b>New Members</b>	
<b>Minutes of last meeting</b>	Moved that the minutes of the last meeting be accepted as an accurate record of the proceedings at that meeting.
	Moved by: Meredith Simpson
	Seconded by: Deepa Pracy
<b>Secretary's Report</b>	<b>Correspondence in:</b>
	Nil
	<b>Correspondence Out:</b>
	Nil
<b>Treasurers Report and Accounts</b>	Nil
<b>Social &amp; Fundraising Committee</b>	<p>Christmas Guessing Competition</p> <ul style="list-style-type: none"> <li>Sue Tobin, Lisa Maddox and Karyn Manning have organised a Christmas Guessing Competition for the end of year activity. 1<sup>st</sup> prize is a mountain bike, 2<sup>nd</sup> and 3<sup>rd</sup> prizes to be hampers. Families to donate prizes for the hampers. Tickets will sell for \$1.00 each. Each family to be given a booklet of 5 tickets.</li> </ul>
<b>Uniform/ Clothing Pool Report</b>	Refer Principal's Report
<b>Finance Committee Report</b>	Nil
<b>Principal's Report</b>	<p>Refer to attached outline.</p> <p><u>School Uniform Review</u></p> <ul style="list-style-type: none"> <li>Thanks to the uniform committee for the many hours they put in.</li> <li>A draft policy was sent out to P&amp;C members. Lisa Hannon suggested the addition of the</li> </ul>

## Kareela Public School P&C Association Minutes of Meeting

<b>DATE AND TIME</b>	Tuesday 28 <sup>th</sup> October 2008
<b>VENUE</b>	Staffroom, Kareela Public School
	<p>words “uniforms to reflect the preferences of the school community” and “uniforms to be practical”.</p> <ul style="list-style-type: none"> <li>• A sample girl’s uniform is currently being made. Changes include slightly heavier material, a darker green check, dark green piping on both the collar and sleeves, a more triangular collar, a small dark green tie instead of buttons and 2 pleats front and back from the waist better suited for a maturing figure.</li> <li>• Discussion took place on the need for girls’ shorts or even unisex girl and boy uniforms. This had been discussed in the Uniform Committee and had not been recommended.</li> <li>• A minor change for the boys’ uniform was made to the shirt to allow for a neater presentation if the boys did not tuck in their shirts.</li> <li>• Sports uniform to be unisex – top and shirts. Colours to be mainly bottle green with a flattering gold stripe on the sides.</li> <li>• ¾ anklet socks to be introduced with ‘Kareela’ printed on side.</li> <li>• The uniform committee recommended the reintroduction of a cap (with a warning that it did not have cancer council recommendation to any purchasers) on the basis that other hats were not practical during sport or worn by students. A discussion took place on the need for sun protection and that caps should not be offered.</li> <li>• Recommendations for the winter uniform still to be made at a later date.</li> </ul> <p><u>Canteen</u></p> <ul style="list-style-type: none"> <li>• Current situation as stated in the previous minutes. A call was put out for parent volunteers for this term and the canteen is currently operating 3 days/week on this basis.</li> <li>• No indication from Fran Challenor has been given to the school for 2009. She holds the option.</li> </ul> <p><u>University Competitions</u></p> <ul style="list-style-type: none"> <li>• The school has decided to hold compulsory entry into the University competitions for English, Maths, Science and Computers in Years 3-6. This will be done during class time and will benefit the school with objective information on students’ performances and areas of need, making the current organizational effort more worthwhile. Objections were made by 2 members. It was decided that an ‘opt out’ option would be made available.</li> </ul> <p><u>Speech Night Awards</u></p> <ul style="list-style-type: none"> <li>• The same format to remain as 2007.</li> <li>• Major awards to remain the same.</li> <li>• Medals to be awarded instead of trophies. Students will be informed so they know of this change. Recipients of awards in Years 3-6 will not know until the night.</li> <li>• Class Awards to be reduced to 3: Academic Excellence, Conscientious Effort and Citizenship. Deleted ‘from 5’ as was not a set no. – depended on nos. of students in classes.</li> </ul> <p><u>Anticipated Student Numbers for 2009</u></p> <ul style="list-style-type: none"> <li>• Currently anticipated numbers entitle the school to 14 class teachers only. Class sizes following this will be larger, around 30 students/class in Years 3-6.</li> <li>• The school currently has 15 teachers. A self nominated transfer has been requested.</li> </ul> <p><u>School’s Self-Evaluation and Targets for 2009-2011</u></p> <ul style="list-style-type: none"> <li>• Focus Groups – 30 parents have been chosen randomly (2 per class, 1 boy and 1 girl parent), to participate in a focus group to discuss satisfaction with the school, school planning, and the teaching of science and technology.</li> <li>• An outline was given on Kareela School’s targets for 2009-2011, being in the following areas:</li> </ul>

**Kareela Public School P&C Association  
Minutes of Meeting**

<b>DATE AND TIME</b>	Tuesday 28 <sup>th</sup> October 2008
<b>VENUE</b>	Staffroom, Kareela Public School
	<ul style="list-style-type: none"> <li>○ Quality Teaching and Learning – Literacy and reading, especially to encourage boys; Information, Communication and Technology; and School Environmental Management Plans ie. reducing the use of all materials linked with teaching the curriculum. The latter is a both a desirable target and a DET requirement.</li> <li>○ Wellbeing of staff – provision of professional learning, resources and planning time.</li> <li>○ Wellbeing of students – provision of better transitions for students from Year 2 to Year 3; improving the partnership with parents; and the implementation of ‘Bounce Back’ resilience program.</li> </ul> <p>Investing In Our School’s Celebration – time and date to be set up. Homework Grids – Decided that the concept is good but the execution of it needs working on.</p>
<b>GENERAL BUSINESS</b>	
	Carried out with Principal’s Report
<b>Meeting Closed</b>	10.05 pm